

FAIRBURN SCHOOL

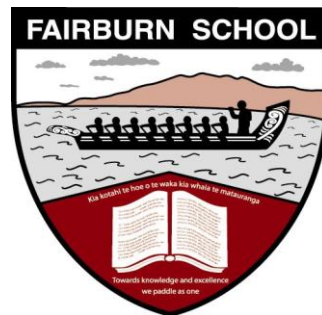
Pukeora Road
OTAHUHU
AUCKLAND 1640

Phone : 270-1130
Fax: 270-1139

admin@fairburn.school.nz
www.fairburn.school.nz
www.facebook.com/fairburnschool

INFORMATION BOOKLET

2016



Kia kotahi te hoe o te waka kia whaia te matauranga
Towards knowledge and excellence we paddle as one

FAIRBURN SCHOOL INFORMATION BOOKLET

This Information Booklet is designed to help parents and whanau to become familiar with how our school operates. It does not go into great detail nor does it cover the school curriculum.

It will not answer every question you have, so a telephone call or visit to the school may be of assistance.

To make it easy to find information, items have been listed and numbered alphabetically.

We hope you find it interesting and useful in helping you understand the operation of our school. It will be updated from time to time as required; changes will be notified through our school newsletter.

Frances Nelson

PRINCIPAL

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1. **ABSENCE**

Children aged 6-16 years are legally required to attend school, 5 year olds are also able to enrol. Once a child is enrolled in the school system, they must follow attendance procedures. Parents are asked to make sure that when children are absent from school they contact the school to let us know. A note, signed by a parent or guardian or phone message stating reasons for your child's absence should be sent to the teacher concerned as soon as you are able.

2. **ACCIDENTS AND SICKNESS**

If a child has an accident or becomes seriously ill at school they will be attended to in the sick bay at school. If necessary a doctor or ambulance may be called or the child taken to a doctor and the parents will be informed as soon as possible. Each family is asked to provide the name and telephone number of their family doctor for that purpose. Please advise the class teacher or the school office if your child needs to take any form of medical prescription during the school day.

3. **APPOINTMENTS WITH CLASS TEACHERS**

Teachers are happy to discuss pupils progress at any time during the year. However, in order that a suitable time can be arranged parents are asked to make appointments through the Office.

4. **ASSEMBLIES**

Assemblies, for each syndicate, are held at school with the Junior Syndicates on Thursday afternoons and the Senior

Syndicates on Friday morning. The assemblies are an excellent way for children to perform for their peers and for everyone to enjoy the corporate life of the school. Parents are most welcome to attend any assemblies. Whole school assemblies are usually held twice a term.

5. **ATTENDANCE**

Children are expected to attend school whenever it is open, unless they are sick or have good reason to be absent. Poor attendance affects a student's achievement. They develop their attitude to the importance of school from parents attitude to attendance. It is important that parents and teachers know where students are. If this procedure is followed your child's interests are protected.

- a) If no other contact has been made, students are to bring a written note from home on returning to School after being absent.
- b) If students are to be away more than two school days we ask that parents telephone the office so that we know where the child is, and how long they are likely to be absent.

These procedures are not only a courtesy but are also a safeguard against truancy. If a student is absent for more than 20 consecutive school days without good reason they may be removed from the roll.

6. **BEHAVIOUR TO AND FROM SCHOOL**

Both parents and the school are responsible for the safe conduct of the children to and from school. If any parent or

teacher is aware of instances involving misbehaviour of children on the way to or from school, please contact the school.

7. **BICYCLES AT SCHOOL**

Generally, only Year 5 and 6 students should ride their bicycles to and from school. The bicycles must be stored in the bicycle rack behind the swimming pool. They must **NOT** be ridden in the school grounds. All bicycles are brought to school at the owner's risk. Students who ride bicycles to school must wear a New Zealand standards compliant cycle helmet at all times (maintained to the required standards). The helmet must be adjusted correctly and securely fastened. Parents, caregivers and students are responsible for maintaining the bike in accordance with the current NZ bike code.

8. **BOARD OF TRUSTEES**

The Board of Trustees meet each month.

The members are:

PRINCIPAL

CHAIRPERSON

STAFF REP

BoT SECRETARY/TREASURER

Frances Nelson

Linda Nicholls

Rochelle Lorenz

Solomone Mahe

Laufili Laufili

Elizabeth O'Driscoll

Zara Jackson

Lana Shaw

9. **BUS TRANSPORT**

While the school does not have its own school bus services there are buses which travel from Panama Road and Seaside Park each morning arriving at Fairburn School entrance. Both buses return over the same route each afternoon leaving school at 3.00 pm. Children who use these buses do so at their own expense and are not under the jurisdiction of the school. *These routes are subject to change by the bus company.*

10. **CLASS VISITS AND TRIPS**

Occasionally a visit outside the school is made as part of the current classroom inquiry. The objective is to extend the child's learning experience in language, social sciences, science and health. Sharing a visit with class mates and teacher has special value when sharing the learning back at school. Parent help on such trips is usually needed.

11. **CHOIR**

The school has a choir which participates in the Otahuhu Music Festival or Kids For Kids Choir. Children in the middle & senior school are eligible to participate and are encouraged to do so. Parents are encouraged to attend the Music Festivals.

12. **COMMUNICATING WITH THE SCHOOL**

The school's telephone number is **270 - 1130**

The school's fax number is **270 – 1139**

- Email - info@fairburn.school.nz
Website - www.fairburn.school.nz
Facebook page - www.facebook.com/fairburnschool

If parents wish to speak to classroom teachers this should be out of class time as teachers are unavailable during class unless it is an emergency.

13. **COMMUNITY INVOLVEMENT**

Parents, Grandparents and friends are encouraged to be actively involved in the education of their children in the school. Our “Fairburn Whanau” is the parent/teacher group at our school. Current activities include helping make classroom equipment, helping in the classrooms with reading, language or art and craft activities, helping look after groups of children on visits, plus helping in many other useful ways. Parents are also invited to assist staff on more extended visits, excursions and outdoor educational activities. There are many benefits to your children in the areas of interest and self esteem when they experience a friendly close relationship between their home and their school. If you would like to offer your services in any way please telephone the office and leave your name.

14. **COMPLAINTS OR CONCERNS**

The Board of Trustees has a clear policy on handling complaints. If you are concerned about any factor relating to our school you should first bring forward all the information you have related to your concern and discuss it with the Principal. It is preferable that you arrange a meeting time

ahead as the principal may not always be available to meet with you without an appointment. We ask that you see the Principal or the DP with your concerns rather than the class teacher. The teacher's first responsibility is to the class during school hours. They seldom are able to leave the class to speak to a parent for any length of time.

15. **CULTURAL CLUBS & MUSIC CLUBS**

The school has a wide range of cultural clubs that perform at such events as the Otahuhu Music Festival and school assemblies or other events. All children are encouraged to participate in both our First Language Reading and cultural activities. All these activities are open to all children irrespective of their ethnic background.

There are also a number of music groups such as the ukelele group and school band. They also involve Year 3, 4, 5 & 6 children.

16. **DENTAL CLINIC** - Clinic Phone 276 6633

The Super clinic is now situated beside Otahuhu Primary School, access is off the roundabout, opposite Princes street.

The service provides free dental care for our students. Parents are encouraged to enrol children from the age of 2 years. This helps them become used to the dental clinic, and the dental therapist will see them regularly. The Dental Therapist helps children to keep their teeth healthy.

17. **DISMISSAL FROM SCHOOL**

From the moment students enter the school gate in the morning they must remain in the school grounds until they are dismissed at the scheduled end of the school day. Parents who want to take their children for lunch at home, to appointments or illness must communicate through the school office Deputy Principals also informed.

Specifically students will not be sent home or dismissed at any time during the school day before 2.50p.m. without producing the slip from the office.

Students should have left the school grounds by 3.10pm unless a specific arrangement has been made through the office. If parents are not able to collect their children by this time, after-school care should be arranged by parents. Staff are not able to provide supervision for students after 3.10pm.

18. **DRESS CODE**

Dress Code Policy

It is important that students attend school dressed in a clean, tidy manner and in clothing suitable for all the activities in the school day. The dress code provides a set of guidelines to achieve this goal without being too prescriptive. The dress code has been developed after consultation with students, staff and Board members. Clothing should be appropriate for the school setting – in particular T-shirts with messages.

1. Students should come to school in a clean and hygienic condition and wear clean tidy clothing.
2. Students should not wear make-up or cosmetics to school unless it is necessary for medical or cultural reasons.
3. Students should not wear jewellery to school, except for studs and watches, unless the item of jewellery has a religious, cultural or medical significance.
4. Students clothing should not include inappropriate words, pictures or signs.
5. All clothing should carry the child's name.
6. Each Student must wear a hat at school during Terms 1 & 4
7. All students should wear footwear to and from school each day.
8. Students should not go outside wearing only socks on their feet.
9. The interpretation of this dress code is at the discretion of the Principal or Deputy Principals.

19. **DUFFY BOOKS**

Fairburn School participates in the Duffy Books programme. This is managed by the Special Programmes team.

20. **EDUCATIONAL AND RELATED SERVICES**

The school maintains contact with and utilises where necessary a variety of outside specialist agencies. These include:

- (a) Public Health Nurse
- (b) School Library Service
- (c) Education Review Office

- (d) Speech Therapist
- (e) Resource Teachers of the Deaf
- (f) Resource Teachers of Literacy
- (g) Police
- (h) Psychologists
- (i) Resource Teachers of Learning and Behaviour
- (j) Professional Development Providers
- (k) Truancy Officer

21. **EMAIL**

The school's email address is info@fairburn.school.nz

The school website is www.fairburn.school.nz

22. **EMERGENCY PROCEDURES**

As part of our schools safety, we have several emergency procedures (plans and/or procedures) in place. These are practised regularly throughout the school year to ensure students and staff are familiar with them. Both our lockdown and Evacuation Procedures, have been designed specifically for our school by Emergency Planning Specialists.

23. **ENROLMENT PROCEDURE**

When a student is enrolled the following information is needed:

- Birth Certificate on admission form of all new enrolments
- Child's full name
- Father's and mother's or guardians full name
- Occupation and employment contact details
- Telephone number, with alternative emergency number.

- Details of pre-schooling
- Name of family doctor and a request for permission to contact the doctor in an emergency in case of parents not being able to be contacted.
- Past records of vaccinations and immunisations. Serious illnesses accidents and significant health problems.

Should the child being enrolled be born outside N.Z, Australia, Niue or the Cook Islands, it will be necessary for the parents or guardians to show the passport for the child which must show that either:

- The parents or guardians have permanent N.Z. residency or N.Z. citizenship
- or the parents or guardians have a N.Z work permit
- or the parents or guardians have obtained a letter from the Department of Immigration stating that the child is entitled to a free education at a State School.

If applicable a letter of Refugee Status should be supplied.

24. **FINANCE**

The School Board of Trustees receives money from the Ministry of Education for the basic running costs of the school. The Board of Trustees is responsible for all finance held in the name of the school.

25. **FOOD POLICY**

As part of being a Health Promoting School the Food Policy is that students may not bring fizzy drinks, lollies, gum or junk food (such as chips, twisties etc.) to school. If they do

bring these foods to school, teachers will hold the food and return it to the student at 2.50pm. We ask that parents assist with making sure lunch boxes do not have these “junk food” included. The decision over what constitutes “junk food” lies with the Principal or Deputy Principals.

26. **GROUND AND BUILDINGS**

The buildings consist of 23 permanent classrooms, 10 relocatables, an Administration Block, Library, Hall, , Multi Purpose Room (Magnolia Room), School Room, Caretakers rooms and a number of storage areas.

The school grounds include playing fields for Winter sports, such as rugby, soccer and hockey and Summer sports such as athletics, cricket and softball. There are two courts used for netball in the Winter, sports equipment and three adventure playgrounds plus a fitness circuit.

In addition there are several garden areas which have been established. The school has a swimming pool with changing rooms, toilets and filter shed. Anyone wishing to use the school’s grounds or buildings must first apply in writing to the principal or Executive Officer for approval.

27. **HAT POLICY**

As part of being sunsmart all students must wear hats when they are outside during Terms 1 & 4. Those without hats must sit in the shade when outside. It is a good idea for students to wear hats all year round.

28. **HEALTH**

The staff at all times will do their best to protect the health of every student. All students are expected to observe the following rules:

- a) Come to school clean and wearing appropriate clothing.
- b) Children with communicable diseases must remain at home and have a note from a doctor, nurse or health officer before returning to class. In 2016, our school will continue to be part of the Rheumatic Fever Prevention Programme.
- c) Any student who becomes ill or is injured at school will be cared for by the staff and the parent will be notified.

All parents are asked on enrolment to nominate a person (grandparent, neighbour, friend) who will act as an emergency contact in the event that we cannot contact the parent. Please keep your contact telephone numbers up to date and notify the school of any changes. In the event of sickness, or an accident where the condition is thought serious and no contact can be made, the Principal will take the action which is considered to be in the best interests of the child. If your child has a medical condition (e.g. allergic to bee or wasp stings, asthmatic etc) then you are asked to notify the school at the time of enrolment.

29. **HEALTH PROMOTING SCHOOLS PROGRAMME**

Fairburn School is a Health Promoting School with the aim to improve the health of our students. We have a food policy for both our lunch room and food coming in to the school from home.

On special occasions, exceptions are made to this policy with the agreement of either the DPs or the Principal.

30. HISTORY

Fairburn School opened in 1947 as Otahuhu South District and was known by this name for some time. The seven acres of ground were envisaged in 1948 as serving the needs of what would probably become ultimately a school for some 400 pupils. The roll was considerably over 500 in the 1960's and 1970's when it had Middlemore Hospital classes included but these formed a separate school in February 1980. Of the present buildings, the Main Blocks were built in 1958, 1961 and 1970. The first swimming pool was built in the 1950's, the Library in 1968 and the Hall in 1976. In 1997 a 4 room classroom block was built and an upgrade of the administration block completed. In 1998 a 7 room block was built and a new Hall was built to replace the old Hall. In 2000 a new pool was built and in 2004 an Information Centre was completed. In 2014, we are undergoing a further admin upgrade due to leaky buildings.

31. HOMEWORK

Junior School - Year 1 & 2 usually have reading books to take home each night from Monday to Thursday. Parents could help by hearing their child read or by reading to them and ensuring that books are returned each day.

Most **Year 3, 4, 5 & 6** students are expected to do some homework 3 - 4 nights a week. A maximum time for Year 5 & 6 should be about half an hour. Most of the work should be

following up class lessons, or have sufficient information supplied for the pupils, with little or no assistance being needed to complete the task.

Homework most commonly set is spelling, maths basic facts, times tables, current events, research, project work, completion of written work and home reading.

Please help by giving lots of encouragement and *never causing tears* either to parents or children. Homework should not become a tense stressful time. If in doubt over homework set, please check with the class teacher.

32. HOUSE SYSTEM

Students and teachers are grouped into the school's four traditional houses

HUIA (Gold) KOTARE (Green) TUI (Blue) WEKA (Red)

Student House Captains and Deputies are elected each year by the students in each House.

33. INFORMATION CENTRE

The school has an Information Centre which includes the Library and other resources. It is staffed by a full time trained library teacher aide. The Centre is the hub for the schools network of computers which reaches every classroom. Classrooms are equipped with up to date ICT technology. All students are encouraged to use this equipment from the time they start school. An IT Agreement must be signed before students are able to use these resources.

34. **INTERMEDIATE SCHOOL**

Most of the students from our school move on to Otahuhu Intermediate School the end of their time in year 6. Parents of Year 6 students should enrol them at the Intermediate School they will be attending. This should be done in the third term when the student is in Year 6.

35. **KIDS CAN**

Kids Can support Fairburn School by generously donating shoes, jackets & food for students throughout the year for the school to distribute at their discretion.

36. **LOST PROPERTY**

Clothing which is found around the school will be returned to the owner, when the article is named. Unclaimed clothing is held until the end of each term then it is disposed of. Should you wish to look for a lost article of clothing please call at the office. Displays of articles around the school are organised prior to the end of term.

37. **LUNCHESES**

Students who go home for lunch are required to bring a note from home. If we have not heard from parents, students will not be permitted to leave the school grounds at lunchtime. Lunches can be purchased through the lunch scheme which operates from the kitchen in the Hall each day. Orders are placed through the classroom. Our school policy states that no bubble gum, chewing gum, lollies, packet/junk foods (eg chips) or fizzy drinks are allowed at school.

38. MERIT AWARDS

The school has a system of merit awards which the Principal presents at the weekly assemblies. These are taken very seriously and their importance reinforced to everyone.

39. PARKING

The school car-park is for staff cars only.

Parents are specifically asked **NOT** to drive into the school grounds to drop students off in the morning or to collect them after school. This applies to everyone regardless of the time of day. Please park on the roadside and allow your children to cross with the traffic patrols rather than allow them to dash across the road.

In Fairburn Rd it is illegal to pull in to the bus bay area (where the yellow lines are painted on the road) to drop students off. People who continue to do this will end up being ticketed. Parking in **Pukeora Road** is a continual problem. This cul-de-sac is extremely congested at the beginning and end of the school day. We encourage you to use the safer alternative of **Petrie Place**. There is also an alley way that runs from Pukeora Road to **Ronaki Street** which students can walk through to meet parents in cars.

40. PHOTOGRAPHS

Photographs of classes are taken each year. Individual photographs are taken every alternate year in the "even" years.

41. **PRE SCHOOLING FACILITIES**

There are 2 Kindergartens and several other preschool facilities in Otahuhu. As far as possible parents should ensure their children attend a pre-school facility. Attending pre-school gives students a great start to school.

42. **PREPARATION FOR SCHOOL**

Does your child

- Know their full name, address and telephone number and can repeat them if necessary?
- Tie their own shoe laces?
- Put away play things when not using them?
- Dress themselves and in particular, take off and put on outer garments without help?
- Know how to blow their nose
- Know how to wash and dry hands and remember to flush the toilet without assistance?
- Know how to hold scissors and how to use them?
- Know their basic colours?
- Know how to count from one to ten?
- Know how to sit and listen to a story?
- Know the days of the week?
- Recognise their own name?
- Look after their own belongings?
- Know their birthday and birth month?

43. **PROGRESS AND PROMOTION**

Student's progress should be continuous and the level is determined according to age and ability. This can be achieved in the same classroom and with the same teacher for more

than one year or it may be done by changing rooms and teachers. Generally students spend about two years in junior classes and usually new entrant enrolments received in Term 1 are classified as Year 1 students and those enrolled after Term 1 are classified as Year 0 students. The decision about classification is made on a number of factors such as date of birth, reading and language progress, understanding in mathematics and general confidence and maturity.

44. **PUBLIC HEALTH NURSE**

The Public Health Nurse is based here, at the school, 3 days per week. Any child who is causing concern for health reasons should be referred to the Health Nurse by using the health referral forms at the office. In 2016, Fairburn School will continue to be part of the intensive programme – Rheumatic Fever Prevention Programme – which will benefit not only our students, but families as well.

45. **REPORTING TO PARENTS**

The school reports to parents in writing at mid-year and the end of year. At mid-year, this follows on from the Student Led Conferences. These involve students, their parents and teachers. A “Getting to Know the Staff” afternoon is held in Term 1.

46. **ROAD SAFETY**

It is essential that students have a clear understanding of road safety rules when they enrol at school. They should be aware of how to cross the road and on which side of the road to walk. For their safety, they must walk on the footpath where

one is available and must use the pedestrian crossing and school patrol where available.

The **kerb drill** taught at school is:

Find a safe place to cross.

- a) Stop one step back from the kerb (practice this by walking to the kerb and taking one step back).
- b) Look and listen for traffic wherever it may come from
- c) If there is traffic coming, wait until it has passed, then look and listen for traffic again
- d) When there is no traffic coming walk quickly across the road, looking each way for traffic

Students should go straight home from school. They should only visit friends with parents' permission.

47. **SCHOOL COLOURS**

The school's colours are maroon and white. The school's sports uniforms use these colours and students are expected to wear the school's colours when representing the school.

48. **SCHOOL DONATION**

The Board of Trustees has decided that there will be no school donation for 2016.

49. **SCHOOL HALL**

Fairburn School is fortunate to have its own hall. It is used regularly for school activities. It was built in 1998. Application should be made in writing if community groups wish to hire the hall.

50. **SCHOOL HOURS**

8.15am	First bell rings
8.55am - 10.40am	School in session
10.40am - 11.00am	Interval
11.00am - 12.30pm	School in session
12.30pm - 1.20pm	Lunchtime (eating time 1.10pm)
1.20pm - 2.50pm	School in session

51. **SCHOOL NEWSLETTER**

School Newsletters are sent home every second week on Wednesday (in general). Reading them regularly will enable you to keep up with what our school is doing. If any local organisation wishes to advertise their activities, they are welcome to do so. The newsletter is also posted on the school web-site in the Parent Zone.

52. **SCHOOL PATROLS**

- a) The school patrols comprise of Year 6 students.
- b) The school patrols are trained each year by a Police Education Officer.
- c) A student must have written permission from their parent / caregiver prior to joining the school patrol team.
- d) School patrols operate twice daily during school terms (8.30 - 8.55 and 2.50 - 3.15).

e) An adult / member of staff is always present.

53. **SCHOOL RULES**

Our school values are the expectations we have for our students - these are

RESPECT, KINDNESS, CONSIDERATION, HONESTY, RESPONSIBILITY

- a) Students do not leave the school grounds without teacher permission.
- b) No unnecessary personal property or jewellery at school.
- c) No bubble gum, chewing gum, lollies, packeted food (eg chips) or fizzy drinks at school.
- d) When the flag is displayed everyone stays off the grassed area.
- e) Students must stay out of the area bounded by the yellow lines.
- f) Students must stay out of the classrooms and resource areas during interval and at lunchtime on days which are not 'wet days'.
- g) During Term 1 & 4 hats must be worn when students are outside or they must play in shaded areas.

54. **SKIDS**

Safe Kids In Daily Supervision (SKIDS) operate an afternoon programme every day from 3pm to 6pm based at the school so students can go as soon as bell goes.

If you are working (full time/part time depending on how much you earn); studying a course; on sickness benefit; or

qualify for child disability allowance then you may qualify for some WINZ subsidy. For some it can be as low as \$3 a day, you can enroll your kids with us (with WINZ subsidy, conditions apply).

The daily format includes roll call; afternoon tea; homework; planned activity which may be art/music/sports/technology/cooking. For more information you can contact SKIDs on 622 3458 or 0800 900 754 or fairburn@skids.co.nz

55. **SOCIAL WORKER IN SCHOOLS - SWIS**

Fairburn School has one Social Worker from the SWIS (not part of CYF) scheme based at the school. Currently, our Social Worker is Corinne Dove. The SWiS office is at the back of Room 14 close by the rose garden.

56. **SPECIAL FUNCTIONS**

Throughout the year, our students have a number of learning related activities including cultural activities, shows and performances, sporting activities and learning celebrations that are shared with our parents and whanau. Details about these activities will be shared through our regular school newsletter, on our Facebook page or through team notices/letters.

57. **SPECIAL PROGRAMMES**

Fairburn School has a skilled integrated Special Programmes team led by a Special Education Needs Co-ordinator (SENCO). The team's programme includes the E.S.O.L.

programme. Reading Recovery, Learning Assistance catering for the O.R.S. funded students and access to the R.T.L.B. (Resource Teacher Learning & Behaviour) Service.

58. **SPEECH LANGUAGE THERAPIST**

The Speech Language Therapist who services Fairburn School is based at Group Special Education (GSE). Referrals for students with speech or language difficulties can be made in consultation with your child's teacher or our SENCO.

59. **SPORTS CLOTHING**

The school colours are maroon and white. The school has sports and cultural uniforms, t-shirts, shorts, rugby jerseys and netball skirts. These are worn at interschool competitions. Parents are asked to ensure that this clothing is clean and returned to school promptly after their child has used it.

60. **STATIONERY**

Stationery for each student's use is available for sale at school at normal retail prices. In the interest of uniformity and for convenience, parents are asked to purchase stationery from the school wherever possible. A note will be sent from the child's teacher when stationery is required so parents will be aware of what is needed.

61. **SWIMMING POOL RULES**

- (1) The gate is to be closed after leaving the pool.
- (2) No jumping or diving into the pool.
- (3) No student to enter the pool unless supervised by a

teacher.

- (4) All students are to bring their swimming togs and participate in swimming lessons unless they are sick and a note from parents is provided – swimming is part of the NZ Curriculum.

62. 2016 TERM DATES

Term 1	Tuesday 2 nd February - Friday 15 th April
Term 2	Monday 2 nd May - Friday 8 th July
Term 3	Monday 25 th July - Friday 23 rd September
Term 4	Monday 10 th October – Thursday 15 th December

63. STUDENT LED CONFERENCES

Student Led Conferences (students, parent and teacher) are held during the year. They are held in the afternoon and evening. Students may go home during the conference time **but return with parents for their own conference.**

64. TRIPS

Day trips are often undertaken as part of the regular school programme. The organisation for all trips is the responsibility of the Deputy Principals and the Principal must approve of the trip and its organisation prior to it taking place. Trips will be planned to provide learning opportunities related to the current class/team topics.

65. VALUABLES

Students should not bring anything to school that is not necessary for their everyday work - jewellery, watches,

calculators, toys etc. are brought at the child's own risk. Teachers cannot take no responsibility for these if they are brought to school. Parents and whanau are asked **NOT** to send students to school with spending money for use after school. Again, teachers do not take responsibility for looking after or finding missing money.

66. **WET DAYS**

School hours remain the same as usual on wet days. A flag is placed on the playing field on days when it is too wet for students to play on the grass. They recognise this as a signal to stay off all grass areas. A similar flag is placed in the Junior playground area for the same reasons.