

# Reporting to parents on student progress policy

## Context

Reporting to parents is an important part of our mutual accountability with parents and students in relation to student progress and achievement (NAG 2c).

## Purpose of Reporting to parent on student progress policy

Apart from reporting on children's current progress and performance, reporting/conferencing is an important part of increasing teaching and learning effectiveness.

## Policy

1. School staff will report to; or conference with; parents/guardians/students in the following ways:
  - Conferencing by way of a Student led conference.
  - Through written reports.
  - Facilitating 'school-in-action' opportunities at appropriate times, where parents come into school to view, or participate with, children at work.
  - By children taking home samples of work.
2. Parents will be encouraged to regularly discuss their children's progress both formally and informally with classroom teachers and any other staff involved in their learning programmes.
3. The school Principal will be responsible for:
  - Ensuring that all teaching staff can report to parents/caregivers on the progress of individual students in a professional and informative way at least twice a year.
  - Consulting with the school community as necessary to ensure the school reporting process meets the needs of parents/caregivers in relation to student achievement.