



## Fairburn School Support Role

**Location:** Fairburn School

**Position Type:** Fixed Term for 2026 - Part-time, 8:30-2:50, term time only

**Start Date:** As soon as possible

Fairburn School is seeking a versatile, organised, and caring individual to join our team in a multi-purpose support role within our school community.

This role is ideal for someone who enjoys variety, working with children, and being part of a friendly, supportive team.

You will be responsible for providing general assistance around the school as needed. This includes: (more details will be provided at interview)

- Supporting with school resources
- Assisting staff with general day-to-day tasks to help the school run smoothly
- Supporting students

\*\*Job description available for further information\*\*

### We are looking for someone who:

- Has excellent communication skills (oral & written)
- Reliable, organised, and caring
- Comfortable working around children
- Able to work independently and as part of a team
- Flexible and happy to help where needed
- Physically able to manage crates/boxes and move around the school
- Can return a successful Police Vet

### How to Apply

Please send a brief CV and a short covering letter (including 2 referees) to:

[principal@fairburn.school.nz](mailto:principal@fairburn.school.nz)

Job closes at 3pm on 20<sup>th</sup> February