



FAIRBURN SCHOOL

Pukeora Road, Otahuhu, Auckland

Dear Parents, whanau and caregivers,

We are looking forward to welcoming back all of our children on Monday 18th May. Our main goal is to make sure all children and staff are safe and to help children re-establish friendships, school routines and enjoyment for learning.

All children are required to go to school unless they are self-isolating due to illness or compromised immunity. Please contact the school if your child is unable to attend from the 18th May.

It is important to let you know how school will operate in Alert level 2, as we have strict Health and Safety procedures that all staff, visitors, children and whanau have to follow.

- Any children who are sick must remain at home, if they show signs of sickness they will be asked to be collected from school.
- All visitors who come onto the school site need to sign in and follow the Level 2 Health and Safety procedures.
- School gates will open from 8.00am - 9.00am. All gates will be locked between 9.00 am till 2.40 pm. The only access, during this time, will be through the Pukeora Rd gate for emergencies. Visitors who come on site need to report to the office first.
- Children who arrive before 8.15am will sit in a designated area. At 8.15am children will go straight to their classroom and remain there till the school day starts.
- To avoid congestion at school we **strongly encourage families** to say farewell to their children at home / car / school gate or a designated pick up point and **not enter the school site**. This will be the same arrangement in the afternoon. There will be staff members at each gate during these times.
In unforeseen situations where parents have to come onto the school grounds (e.g. to settle a child in the classroom) their details will be taken for contact tracing purposes. At the end of the school day if a child is unable to meet at the pickup point / car, then a parent can go to the classroom at 2.40pm again details will be taken at the gate.
- Children who normally walk to and from school can continue to do so.
- There will be staggered breaks for morning tea and lunchtime so that there are less children in the playground at one time and there will be set areas where the children will be allowed to play.

Kia kotahi te hoe o te waka kia whaia te matauranga. Towards knowledge and excellence we paddle as one.

- Ministry of Education Physical distancing guidelines will be followed for children at school. 1m where practical - keep out of the breathing zone of others and no touching.
- Regular cleaning of high touch points will take place during the day.
- There will be monitored regular washing of hands during the day; arrival at school, before eating, after playing, after toileting and after sneezing or coughing.
- The drinking fountains are closed so all children need to bring a drink to school.
- The school lunchroom will be open for lunch ordering only (no morning tea sales)
- Enrolments in the first week will take place after 9.00am. New entrant children will need to complete 2 visits with a family member so they are comfortable and happy in their new environment.

We appreciate all of the work that you have done with your children over this lockdown period and there has been wonderful learning at home, if your children have completed work on their home learning packs their classroom teachers will love to see this. Also a friendly reminder to return any school resources to school.

We ask that you continue to support us in keeping all children safe by following the points mentioned above.

If you have any questions please email info@fairburn.school.nz

Thank you for your ongoing support.

Paula Passfield
Principal



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